

**Agenda City of Salem  
Regular City Council Meeting November 21, 2016  
6:00 PM Regular Session**

- I. Call to Order & Roll Call**
- II. Prayer and Pledge of Allegiance**
- III. Presentation of Petitions/Public Comments**
- IV. Mayor's Report and Presentations**
- V. City Council Action**
  - 1. Consent Agenda
    - a. Approval of Minutes – November 7, 2016
  - 2. Approval of Bid for Purchase/Installation of Boat Dock
  - 3. Approval of Acceptance of Armory Eagle, Selection of Location for Placement
  - 4. Discussion on Acquisition of Armory Property After Demolition
  - 5. Approval of Property Tax Levy for 2017 Collections
  - 6. Approval of Resolutions Abating Taxes: (A) 2009 Series Bond; and (B) WWTP Bond
  - 7. Discussion/Approval of Purchases Related to Bryan Park Trail
  - 8. Approval of Agreement with Rhutasel for MFT-Related Services, IDOT Motor Fuel Tax Resolution
  - 9. Discussion on Contracting for Operation of Pool in FY18/2017 Season; YMCA Agreement
  - 10. Approval of Bills Payable
- VI. City Manager Report**
- VII. City Attorney Report**
- VIII. Finance Director Report**
- IX. City Council Report**
- X. Executive Session**
  - 1. 5 ILCS 120/2 (c)(11) – Litigation
  - 2. 5 ILCS 120/2 (c)(6) – Sale of Real Estate
  - 3. 5 ILCS 120/2 (c)(1) – Personnel
- XI. Adjournment**

Bill Gruen City  
Manager

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**MINUTES  
REGULAR CITY COUNCIL MEETING  
NOVEMBER 21, 2016 – 6:00 PM**

**I. CALL TO ORDER**

The regular November 21, 2016 meeting of the City Council was convened at 6:00 p.m. and called to order by Mayor Rex Barbee.

**Council members present:**

Tim Hudspeth  
Councilman Nic Farley  
Councilman Craig Morton  
Councilwoman Sue Morgan  
Mayor Rex Barbee

**Council members absent:**

None

**Others Present:**

City Manager Bill Gruen	City Clerk Bev Quinn
Finance Director Ben Stratemeyer	Chief of Police Sean Reynolds
Public Works Director John Pruden	Code Enforcement Officer Brian Hunt
Deputy Chief Susan Miller	Animal Control Officer Paul Wimberly
Asst. Public Works Dir. Annette Brushwitz	Library Director Kim Keller
City Attorney Mike Jones	Economic Development Director Jeanne Gustafson
Members of the Media and Public	

**II. PRAYER AND PLEDGE OF ALLEGIANCE**

Opening prayer was given by Councilwoman Sue Morgan, followed by the Pledge of Allegiance to the Flag.

**III. PRESENTATION OF PETITIONS/PUBLIC COMMENTS – None.**

#### IV. MAYOR'S REPORT AND PRESENTATIONS

Mayor Barbee indicated it is nice to see the Theatre being utilized by the schools, and Salem Community High School did a nice job with "A Christmas Carol" this past two weekends.

Mayor Barbee also commented that the Ministerial Alliance Food Bank was the recipient of food collections done by the High School and the Boy Scouts and Cub Scouts. These donations will help many families with holiday meals.

#### V. CITY COUNCIL ACTION

##### 1. **Consent Agenda**

a. Approval of Minutes – November 7, 2016

***Motion was made by Councilman Farley and seconded by Councilman to approve the Consent Agenda as presented. Roll call vote: AYES: Councilman Farley, Councilman Morton, Councilwoman Morgan, Councilman Hudspeth, Mayor Barbee. NAYS: None. Motion carried.***

##### 2. **Approval of Bid for Purchase/Installation of Boat Dock**

City Manager Gruen indicated bids were received for a replacement boat dock at the reservoir, with the low bid coming from G & H Marine of Decatur in the amount of \$21,865. The FY17 budget includes \$20,000 for the boat dock. The City will spend \$2,200 with HMG for services related to development of specs for the dock and bidding services. Additionally, there will be some costs for concrete to support the dock, which the Public Works Department will pour. Mr. Gruen added that the company has been in business since 1993 and has a very professional looking website. Mayor Barbee added that \$10,000 of the cost is being provided by a UP Foundation grant. Councilman Farley asked for a total figure on the overage. Mr. Gruen indicated the total cost will probably come in at less than \$25,000, and he will use dollars from Fund 20 (Video Gaming) to cover what the grant does not. Scott Rakers of HMG indicated they checked three references on G & H Marine, and they received good reports. Mr. Rakers added that it takes up to 14 weeks for the dock to be manufactured, and one day for installation. ***Motion was made by Councilman Farley and seconded by Councilwoman Morgan to award the bid to G & H Marine in the amount of \$21,865, and to approve the additional engineering and concrete costs, with the total project not to exceed \$25,000.***

##### 3. **Approval of Acceptance of Armory Eagle, Selection of Location for Placement**

City Manager Gruen indicated he has received an initial positive response from the State of Illinois regarding granting an eagle from the armory to Salem. This is NOT the final response, however. The official answer will remain yes, if the following matters are settled:

- A. Where should the eagle go? Options include somewhere in Bryan Park, Adjacent to Bryan Garden/Statue, American Legion, or next to the Veteran's Memorial.
- B. How will the eagle be displayed? How will the display be paid for? Consideration should be given to delegating decisions on manner of display to Historical Commission. The eagle may weigh as much as +/- 5,000 pounds. Shores Builders has indicated they could construct a pedestal. Mr. Gruen recommended that the cost of the pedestal come from Fund20/Video Gaming.

Following discussion, consensus of the Council was that East Lawn cemetery would be the appropriate location for the eagle, but the specific site was not determined. Public Works Director John Pruden pointed out that many of the compliments received on the Veteran's Memorial are based on the simplicity of the design. Mayor Barbee indicated he would like a committee to meet to discuss this further, made up of himself, Councilwoman Morgan, Bill Gruen, John Pruden, and two members of the Historical Commission. A meeting was tentatively scheduled for Thursday, November 30<sup>th</sup> at 11:00 am at City Hall. Mayor Barbee asked if an estimate could be obtained from Shores for the cost of the base before the meeting. Mr. Gruen indicated he would contact Shores. Discussion ensued regarding the Open Meetings Act, with Bruce Kropp of WJBD advising Council that notice would need to be given, since the committee was formed by the Council to discuss city business and expenditure of funds.

**4. Discussion on Acquisition of Armory Property after Demolition**

City Manager Gruen indicated he has asked the State of Illinois if they are interested in giving the armory property to the City after demolition. The State is checking to see if the legislation giving the property to the City several years ago will suffice. Mr. Gruen indicated he would like to see this property developed for residential use. Councilman Morton asked what the State generally does with the property. Mark Decker of the Historical Commission responded that the State usually transfers the property to the City or County. Councilman Farley added that now that the biggest burden associated with the property is out of the way, the City should accept possession. Discussion ensued regarding the concrete parking areas, with Mayor Barbee adding that multi-family could use the parking spaces. Councilman Hudspeth indicated that the Council needs more information.

**5. Approval of Tax Levy for 2017 Collection**

City Manager Gruen indicated the total tax levy before abatement is \$1,830,428. ***Motion was made by Councilwoman Morgan and seconded by Councilman Hudspeth to approve Ordinance 2017-18 levying taxes in the amount of \$1,830,428. Roll call vote: AYES: Councilman Morton, Councilwoman Morgan, Councilman Hudspeth, Councilman Farley, Mayor Barbee. NAYS: None. Motion carried.***

**6. Approval of Resolutions Abating Taxes**

City Manager Gruen indicated that the total tax to be abated for Bond Series 2009 and Bond Series 2015 is \$629,994. ***Motion was made by Councilman Farley and seconded by Councilwoman Morgan to approve Resolution 2016-12 abating \$231,628 for General Obligation Refunding Bonds, Series 2009 and Resolution 2016-13 abating \$398,366 for General Obligation Refunding Bond, Series 2015, as presented. Roll call vote: AYES: Councilman Hudspeth, Councilman Farley, Councilman Morton, Councilwoman Morgan, and Mayor Barbee. NAYS: None. Motion carried.***

**7. Discussion/Approval of Purchases Related to Bryan Park Trail**

City Manager Gruen indicated the Bryan Park walking trail is largely complete. Mr. Gruen added that there needs to be some painting done at a couple of crosswalks and some riprap installed along the edges of some roadway. Additionally, Mr. Gruen indicated asked Shores' Builders to quote a price for the installation of wooden posts to separate the trail from the road. The price quoted was \$500.00 per post, for a total of 12-14 posts. Assistant Public Works Director Annette Brushwitz obtained a price of \$116.50 each for powder-coated bollards from Americana Building Products. Ms. Brushwitz added that she has observed people pulling onto the trail in their cars, then backing out and turning around. This will damage the trail and is a safety issue for people using the trail. Mayor Barbee commented that the bollards will be more cost effective and more attractive than the wooden posts. Mr. Gruen added that Americana is offering the bollards to the City at half-price. Councilman Morton asked why Shores isn't fixing the riprap. Mr. Gruen indicated these repairs were not in the original scope of the plan. The estimate for bollards, paint and riprap is \$7,500.00. Councilwoman Morgan added that the City now has the trail, and should do what is best to complete it and avoid any safety issues. Councilman Farley added that he is definitely in favor of the riprap, as it will help with erosion and look better. Councilman Hudspeth indicated he feels the crosswalk paint and bollards are worthwhile, but questions the expense for riprap. Mayor Barbee indicated he would like to see the City move forward with the Americana bollards, painting the crosswalks, and installing the riprap. Consensus of the Council was that the crosswalk paint and bollards would be yellow. ***Motion was made by Councilwoman Morgan to approve the expenditure of \$7,500 on bollards, riprap and crosswalk painting to improve the Bryan Park Walking Trail. Roll call vote: AYES: Councilman Morton, Councilwoman Morgan, Councilman Hudspeth, Mayor Barbee. NAYS: None. Councilman Farley abstained.***

**8. Approval of Agreement with Rhutasel for MFT-Related Services, IDOT Motor Fuel Tax Resolution**

City Manager Gruen indicated he is requesting approval of agreements with Rhutasel & Associates and with IDOT totaling \$140,000 to implement the City's MFT program for 2017. \$135,600 would purchase materials and approximately \$3,960 would cover the cost of professional services with Rhutasel. ***Motion was made by Councilman Farley and seconded by Councilman Hudspeth to approve agreements with Rhutasel & Associates and with IDOT totaling \$140,000 for the MFT***

***program for 2017. Roll call vote: AYES: Councilman Morton, Councilwoman Morgan, Councilman Hudspeth, Councilman Farley, Mayor Barbee. NAYS: None. Motion carried.***

**9. Discussion on Contracting for Operation of Pool in FY18/2017 Season; YMCA Agreement**

City Manager Gruen indicated he is raising the topic of operation of the pool for discussion. It needs to be managed by someone other than Asst. Public Works Director Brushwitz next summer, due to her work load. Mr. Gruen thanked Ms. Brushwitz for her work with the pool this past year.

Mr. Gruen indicated that when he was at the City Managers' Conference, he met two consultants who indicated they would be interested in operating the pool. When approached for proposals, one company declined and one company, USA Management out of Georgia, responded. USA Management's proposal of \$108,000 includes management of the pool and staff hiring. This is a savings to the City, but it also raises questions.

Option two is working with the YMCA on pool operation. It is time to enter into another agreement with the YMCA, and while the contract will likely increase even without adding the pool management, adding pool management could significantly increase the cost of the YMCA agreement.

A third option is to give the management staff at the pool additional responsibility and have them work under the direct supervision of the City Manager.

Mayor Barbee asked if management by USA Management would include the start-up and winterizing of the pool. Mr. Gruen indicated it would, and these services are currently contracted to Spear and Westport. This would provide an additional savings.

Councilman Hudspeth asked if references were provided. Mr. Gruen indicated he checked some references, and some are happy with them and others no longer use them. Councilman Hudspeth asked if the "management" would take place from Georgia. Mr. Gruen responded that it might. Councilman Hudspeth added that he doesn't want to see a decline in service, safety or operation in the pool. Councilman Farley added that he does not want to see the admission fees go up.

Assistant Public Works Director Brushwitz indicated the professional management company may have some different management strategies that the City is not currently using. For instance, one of the things they do is push sale of passes. The City currently doesn't sell passes until May, and USA starts pushing them in January. Additionally, they have a software program that may decrease the opportunity for loss.

City Manager Gruen provided the following recap of choices:

- 1) USA Management
- 2) YMCA Management
- 3) Local managers who answer directly to the City Manager

Councilwoman Morgan indicated she has some reservations about an out-of-state company managing the Salem Aquatic Center. City Manager Gruen indicated he totally understands those reservations, and he will invite them to come make a presentation to Council and explain how their program works. Councilman Farley asked if USA Management would take on liability for the pool. City Manager Gruen said they would. Councilman Farley asked if the YMCA is very interested in taking pool management over. Mr. Gruen responded that the YMCA is interested in partnering with the City.

**10. Approval of Bills Payable**

During discussion of Accounts Payable, it was noted that the list of payables emailed to Council and the list copied and provided in their physical packets had different dates on them. Ms. Gruen indicated he would follow up on this with the Accounts Payable Clerk. It appears the documents are largely the same, with only the dates being different. Following discussion of various charges, ***motion was made by Councilman Farley and seconded by Councilwoman Morgan to approve the bills payable dated 10/17/2016 through 11/18/2016, as emailed and presented. Roll call vote:***

***AYES: Councilman Hudspeth, Councilman Farley, Councilman Morton, Councilwoman Morgan, Mayor Barbee. NAYS: None. Motion carried.***

**VI. CITY MANAGER REPORT** – No report.

**VII. CITY ATTORNEY REPORT** – No report.

**VIII. FINANCE DIRECTOR REPORT** – No report.

**IX. CITY COUNCIL REPORT**

**Councilwoman Morgan** commented that the Salem Community High School did a great job with their play, “A Christmas Carol”.

**Councilman Morton** asked what the status of the downtown Knox Boxes is. Economic Development Director Gustafson indicated she has been playing phone tag with the Fire Department, but she will follow up.

**X. Executive Session**

1. 5 ILCS 120/2 (c)(11) – Litigation
2. 5 ILCS 120/2 (c)(6) – Sale of Real Estate
3. 5 ILCS 120/2 (c)(1) – Personnel

***Motion was made by Councilman Hudspeth and seconded by Councilman Farley at 7:38 pm to enter into executive session after a brief break for the purpose of discussing Litigation, Sale of Real Estate, and Personnel. Roll call vote: AYES: Councilman Farley, Councilman Morton, Councilwoman Morgan, Councilman Hudspeth, Mayor Barbee. NAYS: None. Motion carried.***

**Return to open session at 8:50 pm.**

**XI. ADJOURNMENT**

As there was no further business to discuss, upon **motion by Councilman Hudspeth and second by Councilwoman Morgan**, the meeting was adjourned at 8:51 pm. Roll call vote: **AYES: Councilwoman Morgan, Councilman Hudspeth, Councilman Farley, Councilman Morton, Mayor Barbee. NAYS: None. Motion carried.**

Bev Quinn, CMC  
City Clerk

Minutes approved: \_\_\_\_\_